INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS

JUNE 30, 2007

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#### <u>OFFICIALS</u>

<u>Name</u>	<u>Title</u>	i erm <u>Expires</u>
Gary J Adam William Randolph Marvin S. Philips	Board of Supervisors Board of Supervisors Board of Supervisors	January 2011 January 2011 January 2009
Jon P. Finney	County Auditor	January 2009
Becky L. Fry	County Treasurer	January 2011
Glenice Graber	County Recorder	January 2011
Dan Tedrow	County Sheriff	January 2009
H. Craig Miller	County Attorney	January 2011
Dixie Sanders	County Assessor	January 2010

#### INDEPENDENT AUDITOR'S REPORT

To the Officials of Van Buren County, lowa:

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Van Buren County, lowa, as of and for the year ended June 30, 2007, which collectively comprise the County's basic financial statements listed in the table of contents. These financial statements are the responsibility of Van Buren County, lowa's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of Van Buren County, lowa at June 30, 2007, and the respective changes in financial position for the year then ended in conformity with U.S. generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated December 27, 2007 on our consideration of Van Buren County, lowa's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Management's Discussion and Analysis and budgetary comparison information on pages 4 through 9 and 28 through 30 are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. We did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Van Buren County, Iowa's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the three years ended June 30, 2006 (which are not presented herein) and expressed unqualified opinions on those financial statements. Other supplementary information

included in Schedules 1 through 5, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole

ANDERSON, LARKIN & CO. P.C.

Ottumwa, Iowa December 27, 2007

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

Van Buren County, Iowa, provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2007. We encourage readers to consider this information in conjunction with the County's financial statements, which follow.

#### 2007 FINANCIAL HIGHLIGHTS

- The County's Governmental funds' revenues increased \$263,397 from fiscal 2006 to fiscal 2007 Property taxes and other County tax decreased \$199,370.
- The County's Governmental funds' expenditures increased a total of \$185,406 from fiscal year 2006. Roads and transportation and County environment and education expenditures made up the largest increases at \$139,343 and \$120,142, respectively.
- The County's net assets increased less than 1%, or \$26,687 from June 30, 2006 to June 30, 2007

#### **USING THIS ANNUAL REPORT**

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the County's financial activities

The Government-wide Financial Statements consist of a Statement of Net Assets and a Statement of Activities. These provide information about the activities of Van Buren County as a whole and present an overall view of the County's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report Van Buren County's operations in more detail than the government-wide statements by providing information about the most significant funds. The remaining statements provide financial information about activities for which Van Buren County acts solely as an agent or custodian for the benefit of those outside of County government (Agency Funds)

Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements

Required Supplementary Information further explains and supports the financial statements with a comparison of the County's budget for the year

Other Supplementary Information provides detailed information about the nonmajor Special Revenue and the individual Agency Funds.

#### REPORTING THE COUNTY'S FINANCIAL ACTIVITIES

#### Government-wide Financial Statements

One of the most important questions asked about the County's finances is, "Is the County as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information which helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting and the economic resources measurement focus, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account, regardless of when cash is received or paid.

The Statement of Net Assets presents all of the County's assets and liabilities, with the difference between the two reported as "net assets". Over time, increases or decreases in the County's net assets may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

The Statement of Activities presents information showing how the County's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future fiscal periods.

The County's governmental activities are presented in the Statement of Net Assets and the Statement of Activities. Governmental activities include public safety and legal services, physical health and social services, mental health, county environment and education, roads and transportation, governmental services to residents, administration, interest on long-term debt and non-program activities. Property tax and state and federal grants finance most of these activities.

#### Fund Financial Statements

The County has two kinds of funds:

- 1) Governmental funds account for most of the County's basic services These focus on how money flows into and out of those funds, and the balances left at year-end that are available for spending. The governmental funds include:
  - 1 The General Fund,
  - 2. The Special Revenue Funds, such as Mental Health, Rural Services and Secondary Roads,

These funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund financial statements provide a detailed, short-term view of the County's general governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the County's programs.

The required financial statements for governmental funds include a balance sheet and a statement of revenues, expenditures and changes in fund balances.

2) Fiduciary funds are used to report assets held in a trust or agency capacity for others which cannot be used to support the County's own programs. These fiduciary funds include Agency Funds that account for drainage districts, emergency management services and the County Assessor, to name a few.

The required financial statement for fiduciary funds is a statement of fiduciary assets and liabilities.

Reconciliations between the government-wide financial statements and the fund financial statements follow the fund financial statements.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net assets may serve over time as a useful indicator of financial position. Van Buren County's combined net assets increased from \$13,468,931 to \$13,495,618. The analysis that follows focuses on the changes in the net assets for governmental activities.

#### Net Assets of Governmental Activities

	<u>Ju</u>	ne 30, 2007	<u>Ju</u>	ne 30, 2006
Current and other assets Capital assets Total assets	\$	5,331,056 10,918,094 16,249,150	\$	5,521,764 10,651,085 16,172,849
Long-term liabilities Other liabilities Total liabilities		279,238 2,474,294 2,753,532		255,000 2,448,918 2,703,918
Net assets: Invested in capital assets, net of related debt Restricted Unrestricted		10,841,556 2,321,992 332,070		10,651,085 2,456,060 361,786
Total net assets	\$	<u>13,495,618</u>	\$	<u>13,468,931</u>

Net assets of Van Buren County's governmental activities increased by \$26,687 (\$13,468,931 compared to \$13,495,618). The largest portion of the County's net assets is invested in capital assets (e.g., land, infrastructure, buildings and equipment), less the related debt. The debt related to the investment in capital assets is liquidated with resources other than capital assets. Restricted net assets represent resources subject to external restrictions, constitutional provisions or enabling legislation on how they can be used. Unrestricted net assets (the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements) decreased from \$361,786 at June 30, 2006 to \$332,070 at June 30, 2007, a decrease of 8.2%.

#### Changes in Net Assets of Governmental Activities

	•	ear ended ne 30, 2007		ear ended ne 30, 2006	
Revenues:					
Program revenues:	\$	357,199	\$	389,194	
Charges for service Operating grants, contributions and restricted interest	Ψ	2,980,569	Ψ	3,118,218	
Capital grants, contributions and restricted interest		603,469		878,164	
General revenues:					
Property and other County tax		1,438,544		1,332,297	
Penalty and interest on property tax		30,508		26,951	
State tax credits		158,351		144,749	
Local option sales tax		317,798		218,229	
Unrestricted investment earnings		118,568		81,032	
Other general revenues		173,529		<u> 127,029</u>	
Total revenues		6,178,535		6,315,863	

Program expenses:     Public safety and legal services     Physical health and social services     Mental health     County environment and education     Roads and transportation     Governmental services to residents     Administration     Capital projects     Total expenses	951,773 452,282 516,579 512,944 2,872,655 291,123 549,481 5,011 6,151,848	907,664 405,691 563,930 402,905 2,824,350 269,629 488,461 2,688 5,865,318
Increase in net assets	26,687	450,545
Net assets beginning of year	<u>13,468,931</u>	13,018,386
Net assets end of year	\$ <u>13,495,618</u>	\$ <u>13,468,931</u>

The County increased property tax asking for the 2007 fiscal year by approximately 5.4%. This increase of \$101,650 followed the previous year's decrease of \$2,344 in property tax asking. The property tax asking for fiscal year 2008 was set at \$2,026,924, an increase of \$51,868 from fiscal year 2007.

#### INDIVIDUAL MAJOR FUND ANALYSIS

As Van Buren County completed the year, its governmental funds reported a combined fund balance of \$2,985,764, a decrease of \$177,773 compared to last year's total of \$3,163,537 The decrease in fund balance is primarily attributable to Secondary Road projects. The following are the major reasons for the changes in fund balances of the major funds from the prior year:

- General Fund revenues and expenditures were \$2,524,377 and \$2,565,397, respectively The ending fund balance showed a decline of \$41,020 from the prior year to \$853,070.
- The County has continued to look for ways to effectively manage the cost of mental health services. For the year, expenditures totaled approximately \$511,120, a decrease of 8.1% from the prior year. The Mental Health Fund balance at year end decreased by \$4,999 from the prior year.
- Secondary Roads Fund expenditures increased by \$82,352 over the prior year, due principally to the County's rock inventory and the recording of expenses related to farm to market projects. This increase in expenditures resulted in a decrease in the Secondary Roads Fund ending balance of \$184,978, or 10.9%

#### **BUDGETARY HIGHLIGHTS**

Over the course of the year, Van Buren County amended its budget two times. The first amendment was made on January 29, 2007 and resulted in an increase in budgeted disbursements related to pass thru grants for the Keosauqua Loop Trail, Des Moines River Trail, Douds playground project and, juvenile justice expenses.

The second amendment was made on May 29, 2007. This amendment involved increasing expenditures for pass thru grants for the Van Buren County hospital, election expenses, abandoned well filling grant and medical supplies

Even with these amendments, the County underspent the original total budgeted amount of \$6,557,766 by \$297,221 for the year ended June 30, 2007.

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

#### Capital Assets

At June 30, 2007 Van Buren County had \$10,918,094 invested in a broad range of capital assets (net of depreciation), including public safety equipment, buildings, park facilities, roads and bridges. This is a net increase (including additions and deletions) of \$267,009, or 2.5% over last year

#### Capital Assets of Governmental Activities at Year End

	<u>June</u>	e 30, 20 <u>07</u>	<u>Ju</u>	ne 30, 2006		
Land Buildings and improvements Equipment and vehicles Infrastructure Construction in progress	\$	1,179,587 1,492,733 2,078,668 6,060,117 106,989	\$	1,179,587 1,574,776 2,059,237 5,563,904 273,581		
Total	\$	10,918,094	\$	<u>10,651,085</u>		

The County had depreciation expense of \$696,152 in fiscal year 2007 and total accumulated depreciation of \$4,227,006 at June 30, 2007, compared to total accumulated depreciation of \$3,637,783 at June 30, 2006

The County's fiscal year 2007 capital budget included \$730,000 for capital projects, principally for road and bridge improvements. More detailed information about the County's capital assets is presented in Note 4 to the financial statements.

#### Long-Term Debt

At June 30, 2007, Van Buren County had no general obligation bonds or other debt other than compensated absences and an estimated liability for landfill post closure care costs and a capital lease purchase agreement for secondary roads equipment as shown below

#### Outstanding Debt of Governmental Activities at Year-End

	<u>Jun</u>	e 30, 2007	<u>Jun</u>	e 30, <u>2006</u>		
Landfill postclosure costs Compensated absences Capital lease purchase agreements	\$	255,000 129,687 76,538	\$	270,000 124,950 ————————————————————————————————————		
Total	\$	<u>461,225</u>	\$	<u>394,950</u>		

The Constitution of the State of Iowa limits the amount of general obligation debt counties can issue to 5% of the assessed value of all taxable property within the County's corporate limits. Van Buren County's constitutional debt limit for the fiscal year 2007 is \$14,619,189. Compensated absences include accrued vacation pay and sick leave. Additional information about the County's long-term debt is presented in Note 6 to the financial statements.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

Van Buren County's elected and appointed officials and citizens considered many factors when setting the fiscal year 2007 budget, tax rates, and the fees that will be charged for various County activities. One of those factors is the economy. The County's estimated population for 2006 shows a minimal increase of 27, from the official 2000 census, after an increase of 124 from the official 1990 to 2000 census. Unemployment in the County now stands at 3.8% versus 3.3% a year ago. This compares with the State's unemployment rate of 3.9% and the national rate of 4.7%

Inflation in the State continues to be somewhat lower than the national Consumer Price Index increase. The State's CPI increase was 3 9% for the 12 month period ending November, 2007 compared with the national rate of 4.3%. Inflation has been modest here due in part to the slowing of the residential housing market and modest increases in energy and food prices in 2006-2007.

These indicators were taken into account when adopting the budget for fiscal year 2008. Amounts available for appropriation in the operating budget are \$6,172,571, a decrease of 15.7% from the final amended fiscal year 2007 budget. The amount of revenue to support the above expenditures is projected to decrease 4.4% from the final amended fiscal year 2007 budget to \$5,962,642. Property taxes supporting the fiscal year 2008 budget increased \$51,868 from the fiscal year 2007 budget and makes up 34% of the revenue for the fiscal year 2008 budgeted expenditures.

Increased wage and cost-of-living adjustments, health insurance costs, and capital projects represent the largest increases in the budget. The County has added no major new programs or initiatives to the 2008 budget

If these estimates are realized, the County's budgetary operating balance is expected to decrease by the close of the fiscal year 2008 by \$209,929, leaving an overall reserve of approximately 26% of budgeted fiscal year 2008 expenditures.

#### CONTACTING THE COUNTY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of Van Buren County's finances and to show the County's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Van Buren County Auditor's Office, 406 Dodge St., Keosauqua, Iowa

## STATEMENT OF NET ASSETS JUNE 30, 2007

A005T0:		G	overnmental <u>Activities</u>
ASSETS:		\$	2,210,349
Cash and pooled investments Receivables:		Ψ	2,210,040
Property tax:			
Delinquent			53,475
•			2,026,948
Succeeding year Accounts			45,210
Accounts Accrued interest			1,659
			81,276
Due from other governments			882,225
Inventories			29,914
Prepaid expenses			10,918,094
Capital assets (net of accumulated depreciation)	TOTAL ACCETO	,	
	TOTAL ASSETS		16,249,150
<u>LIABILITIES</u> :			151 200
Accounts payable			151,298
Salaries and benefits payable			49,319
Due to other governments			64,742
Deferred revenue:			0.006.049
Succeeding year property tax			2,026,948
Long-term liabilities:			
Portion due and payable within one year:			400.007
Compensated absences			129,687
Estimated liability for landfill post closure			15,000
Capital lease purchase agreements			37,300
Portion due and payable after one year:			0.40.000
Estimated liability for landfill post closure			240,000
Capital lease purchase agreements			39,238
	TOTAL LIABILITIES		2,753,532
NET ASSETS:			
Invested in capital assets, net of related debt			10,841,556
Restricted for:			
Supplemental levy			189,298
Mental health			135,434
Rural services			172,856
Secondary roads			1,511,513
Other purposes			312,891
Unrestricted			332,070
	TOTAL NET ASSETS	\$	13,495,618

### STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2007

		•	Operating	Capital	Net
			Grants,	Grants,	(Expense)
			Contributions	Contributions	Revenue and
	_	Charges	and Restricted	and Restricted	Changes in
Functions/Programs	Expenses	for Service	<u>Interest</u>	<u>Interest</u>	Net Assets
Governmental activities:					
Public safety and legal services	\$ 951,773	\$ 124,046	\$ 3,853	\$ -	\$ (823,874)
Physical health and social services	452,282	49,673	273,675	-	(128,934)
Mental health	516,579	<del>-</del> .	484,968	_	(31,611)
County environment and education	512,944	94,289	332,236	-	(86,419)
Roads and transportation	2,872,655	1,055	1,880,128	603,469	(388,003)
Governmental services to residents	291,123	83,420	154	-	(207,549)
Administration	549,481	4,716	5,555	-	(539,210)
Capital projects	5,011		-	_	(5,011)
Total	\$ <u>6,151,848</u>	\$ <u>357,199</u>	\$ <u>2,980,569</u>	\$ 603,469	(2,210,611)
General revenues:					
Property and other County tax levied for:					
General purposes					1,438,544
Penalty and interest on property tax					30,508
State tax credits					158,351
Local option sales tax					317,798
Unrestricted investment earnings					118,568
Miscellaneous					183,894
Loss on disposal of capital assets					(10,365)
Total general revenues					2,237,298
Change in net assets					26,687
Net assets - Beginning of year					13,468,931
Net assets - End of year					\$ <u>13,495,618</u>

#### BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2007

			Special Revenue				Nonmajor					
				MH-DD		Rural	,	Secondary		Governmental		4
		<u>General</u>		<u>Services</u>		<u>Services</u>		Roads		<u>Funds</u>		<u>Total</u>
<u>ASSETS</u>												
<del></del>												
Cash and pooled investments	\$	859,096	\$	196,000	\$	156,626	\$	685,733	\$	312,894	\$	2,210 349
Receivables:												
Property tax:												FO 475
Delinquent		51,733		1,328		414		-		-		53,475
Succeeding year		1,601,041		232,206		193,701		00.004		403		2,026,948
Accounts		20,414		250		552		23 801		193		45,210
Accrued Interest		1,601				-		40.400		58		1,659 81,276
Due from other governments		41,948		1,400		24,740		13,188		-		
Inventories		<u>.</u>		-		-		882,225		-		882,225
Prepaid expenses		29,914										29,914
					_					040 445	•	E 004 056
TOTAL ASSETS	\$	2,605,747	\$	431,184	\$	376,033	\$	1,604,947	\$	313,145	Ъ	5,331,056
LIABILITIES AND FUND BALANCES												2
LIABILI <u>TIES</u> :												* 1
Accounts payable	\$	73,219	\$	8,158	\$	7,728	\$	62,193	\$	-	\$	151,298
Salaries and benefits payable	•	17,562	•		•	1,338		30,165		254		49,319
Due to other governments		9,574		54 092				1,076		-		64,742
Deferred revenue:		- ,										
Succeeding year property tax		1,601,041		232,206		193,701		-		-		2,026,948
Other		51,281		1,294		410		-				52,985
TOTAL LIABILITIES		1,752,677		295,750		203,177		93,434		254		2,345,292
101/12 1/12/11/120		1,1,0=,0								-		*.
FUND BALANCES:												
Reserved for:												
Supplemental levy		189,298		-		-		-		-		189,298
Unreserved, reported in:												
General fund		663,772		-		-		-				663,772
Special revenue funds				135,434		172,856		<u>1,511,513</u>		312,891		<u>2,132,694</u>
Total fund balances		853,070		135,434		172,856		1,511,513		312,891		<u>2,985,764</u>
TOTAL HADILITIES												
TOTAL LIABILITIES AND FUND BALANCES	\$	2,605,747	9	431,184	. 4	376,033	\$	1,604,947	. 4	313,145	9	5,331,056

#### Exhibit D

#### VAN BUREN COUNTY, IOWA

## RECONCILIATION OF THE BALANCE SHEET GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS JUNE 30, 2007

\$ 2,985,764

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the funds. The cost of assets is \$15,145,100 and the accumulated depreciation is \$4,227,006

10,918,094

Because some revenues will not be collected for several months after year end they are deferred in the governmental funds.

52,985

Long-term liabilities, including estimated liability for landfill post closure costs, capital lease purchase agreements and compensated absences payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.

(461,225)

Net assets of governmental activities

\$ 13,495,618

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2007

		Special Revenue						Nonmajor		
			MH-DD		Rural	Secondary	(	3overnmental		
	<u>General</u>	<u>s</u>	ervices		<u>Services</u>	<u>Roads</u>		<u>Funds</u>		<u>Total</u>
REVENUES:	A 404.000	φ -	204 407	•	E40 774	\$ -	\$	_	\$	2,205,571
r roporty and other doubt,	Ψ 1,101,100	\$ 2	21,407	\$	549,774	φ - -	Φ	_	Ψ	30,508
Interest and penalty on property tax	30,508 593,895		283,858		30,392	2,151,844		13,156		3,073,145
Intergovernmental	11,036	-	200,000		30,032	1,055				12,091
Licenses and permits	191,631		250		17,259	-,000		1,762		210,902
Charges for service Use of money and property	156,893		200		17,200	-		5,655		162,548
Miscellaneous	102,798		606		12,483	14,048		13,904		143,839
.,,	2,521,151		506,121		609,908	2,166,947		34,477		5,838,604
Total revenues	2,521,151	<u> </u>	300, 121		000,000	2,100,047				3,030,021
EVDENDITUBES:										
EXPENDITURES: Current:										
Public safety and legal services	925,189		_		6,042	_		_		931,231
Physical health and social services	426,691		_		-	_		_		426,691
Mental health	420,001		511,120		_	_		-		511,120
County environment and education	414,785		-		102,332	_		3,824		520,941
Roads and transportation	-		_		_	2,571,584		-		2,571 584
Governmental services to residents	262,559		-		872	-		-		263,431
Administration	535,944		_		8,035	-		-		543,979
Capital projects	229		-		_	269,206		4,782		274,217
Total expenditures	2,565,397	•	511,120		117,281	2,840,790		8,606		6,043,194
Total experience		•								
Excess (deficiency) of revenues over										
(under) expenditures	(44,246)		(4,999)		492,627	(673,843)		25,871		(204,590)
(ander) on parameter										
Other financial sources (uses):										
Sale of capital assets	-		-		-	26,817		-		26,817
Operating transfers in	3,226		-		-	462,048		-		465,274
Operating transfers out					(462,048)			(3,226	)	(465,274)
Total other financing sources (uses)	3,226		-		(462,048)	488,865		(3,226	)	26,817
, , , , , , , , , , , , , , , , , , , ,					<u></u>					•
Net change in fund balances	(41,020)		(4,999)	)	30,579	(184,978)	)	22,645		(177,773)
Mot ditange in tank believed	, , ,		, , ,							
Fund balances - Beginning of year	894,090		140,433		142,277	1,696,491		290,246	_	3,163,537
Fund balances - End of year	\$ 853,070	\$	135,434		\$ 172,856	\$ 1,511,513	\$	312,891	. \$	2,985,764
I dild balarioes " Lild of year	<b>4 333,313</b>	*		:		· _/			-	

(22,365)

26,687

#### VAN BUREN COUNTY, IOWA

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2007

Net change in fund balances - Total governmental funds		\$ (177,773)	
Amounts reported for governmental activities in the statement of activities are different because:			
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets. Depreciation expense exceeded expenditures and construction in progress in the current year as follows:			
Expenditures for capital assets Construction in progress Depreciation expense	\$ 468,926 67,030 (696,152)	(160,196)	
Farm to market funds used to construct infrastructure		331,753	
Repayment of long-term liabilities is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets		56,279	
Because some revenues will not be collected for several months after year end they are deferred in the governmental funds		3,726	
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds, as follows:			
Compensated absences		(4,737)	
In the Statement of Activities, the loss on the disposition of capital assets is reported, whereas the governmental funds report the proceeds from the sale as		(22.365)	

an increase in financial resources

Change in net assets of governmental activities

## STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES AGENCY FUNDS JUNE 30, 2007

#### <u>ASSETS</u>

Cash and pooled investments:			
County Treasurer			\$ 1,249,144
Other County officials			33,519
Accounts receivable			3,889
Property tax receivable:			
Delinquent			33,984
Succeeding year			5,015,145
Accrued interest			1,480
Due from other governments			6,160
Prepaid expenses			5,980
Tropala expenses		TOTAL ASSETS	6,349,301
	<u>LIABILITIES</u>		
			400 500
Accounts payable			123,526
Due to other governments			6,199,836
Trusts payable			25,939
		TOTAL LIABILITIES	6,349,301
		NET ACCETO	¢.
		NET ASSETS	\$

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Van Buren County, Iowa is a political subdivision of the State of Iowa and operates under the Home Rule provisions of the Constitution of Iowa. The County operates under the Board of Supervisors form of government. Elections are on a partisan basis. Other elected officials operate independently with the Board of Supervisors. These officials are the Auditor, Treasurer, Recorder, Sheriff, and Attorney. The County provides numerous services to citizens, including law enforcement, health and social services, parks and cultural activities, planning and zoning, roadway construction and maintenance, and general administrative services.

The County's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board

#### A. Reporting Entity

For financial reporting purposes, Van Buren County, lowa has included all funds, organizations, agencies, boards, commissions and authorities. The County has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the County are such that exclusion would cause the County's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the County to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the County

These financial statements present Van Buren County, lowa (the primary government) and its component units. The component units discussed below are included in the County's reporting entity because of the significance of their operational or financial relationships with the County

<u>Blended Component Units</u> - The following component units are entities which are legally separate from the County, but are so intertwined with the County that they are, in substance, the same as the County. They are reported as part of the County and blended into the appropriate funds.

A drainage district has been established pursuant to Chapter 468 of the Code of Iowa for the drainage of surface waters from agricultural and other lands or the protection of such lands from overflow. Although this district is legally separate from the County, it is controlled, managed and supervised by the Fox River Drainage Board. The drainage district is reported as an Agency Fund. Financial information about the drainage district can be obtained from the Van Buren County Auditor's office.

<u>Jointly Governed Organizations</u> – The County participates in several jointly governed organizations that provide goods or services to the citizenry of the County but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The County Board of Supervisors are members of or appoint representatives to the following boards and commissions: Van Buren County Assessor's Conference Board, Van Buren County Joint Disaster Services Commission and Van Buren County Joint E-911 Service Board. Financial transactions of these organizations are included in the County's financial statements only to the extent of the County's fiduciary relationship with the organization and, as such, are reported in the Agency Funds of the County.

#### B Basis of Presentation

Government-wide Financial Statements – The Statement of Net Assets and the Statement of Activities report information on all of the nonfiduciary activities of the County and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities are supported by property tax, intergovernmental revenues and other nonexchange transactions.

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### B Basis of Presentation (Continued)

The Statement of Net Assets presents the County's nonfiduciary assets and liabilities, with the difference reported as net assets. Net assets are reported in three categories.

<u>Invested in capital assets, net of related debt</u> – consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes and other debt attributable to the acquisition, construction or improvement of those assets.

Restricted net assets – result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation

<u>Unrestricted net assets</u> – consist of net assets that do not meet the definition of the two preceding categories Unrestricted net assets often have constraints on resources imposed by management which can be removed or modified

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and (2) grants, contributions and interest restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

<u>Fund Financial Statements</u> – Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

The County reports the following major governmental funds:

The General Fund is the general operating fund of the County. All general tax revenues and other revenues not allocated by law or contractual agreement to some other fund are accounted for in this fund. From this fund are paid the general operating expenditures, the fixed charges and the capital improvement costs that are not paid from other funds.

#### Special Revenue:

The MH-DD Services Fund is used to account for property tax and other revenues designated to be used to fund mental health, mental retardation, and developmental disabilities services.

The Rural Services Fund is used to account for property tax and other revenues to provide services which are primarily intended to benefit those persons residing in the county outside of incorporated city areas

The Secondary Roads fund is used to account for secondary road construction and maintenance.

Additionally, the County reports the following funds:

#### Fiduciary Funds:

Agency Funds are used to account for assets held by the County as an agent for individuals, private organizations, certain jointly governed organizations, other governmental units and/or other funds

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### C. Measurement Focus and Basis of Accounting

The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days after year end.

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest are considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the County.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments and compensated absences are recorded as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the County funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the County's policy to first apply cost-reimbursements grant resources to such programs, followed by categorical block grants, and then by general revenues.

The County maintains its financial records on the cash basis. The financial statements of the County are prepared by making memorandum adjusting entries to the cash basis financial records.

#### D. Assets, Liabilities and Fund Equity

The following accounting policies are followed in preparing the financial statements:

<u>Cash and Pooled Investments</u> – The cash balances of most County funds are pooled and invested. Interest earned on investments is recorded in the General Fund, unless otherwise provided by law. Investments are stated at fair value except for non-negotiable certificates of deposit which are stated at cost.

<u>Property Tax Receivable</u> – Property tax in governmental funds is accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date the tax asking is certified by the County Board of Supervisors. Delinquent property tax receivable represents unpaid taxes for the current and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Supervisors to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the Board of Supervisors is required to certify its budget in March of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year.

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### D Assets, Liabilities and Fund Equity (Continued)

becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenue recognized in these funds become due and collectible in September and March of the fiscal year with a 1 ½% per month penalty for delinquent payments; is based on January 1, 2005 assessed property valuations; is for the tax accrual period July 1, 2006 through June 30, 2007 and reflects the tax asking contained in the budget certified by the County Board of Supervisors in March 2006.

<u>Due from Other Governments</u> – Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants and reimbursements from other governments.

Inventories – Inventories are valued at cost using the first-in, first-out method. Inventories in the Special Revenue Funds consist of expendable supplies held for consumption. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Capital Assets – Capital assets, which include property, equipment and vehicles, and infrastructure assets (e.g., roads, bridges, curbs, gutters, sidewalks, and similar items which are immovable and of value only to the government), are reported in the governmental activities column in the government-wide Statement of Net Assets. Capital assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repair that do not add to the value of the asset or materially extend asset lives are not capitalized. Reportable capital assets are defined by the County as assets with initial, individual costs in excess of the following thresholds and estimated useful lives in excess of two years.

Asset Class	<u>Amount</u>
Infrastructure	\$ 50,000
Land, buildings and improvements	25,000
Equipment and vehicles	5,000

Capital assets of the County are depreciated using the straight line method over the following estimated useful lives:

	Estimated Useful Lives
Asset Class	( <u>In Years</u> )
Buildings and improvements	40-50
Infrastructure	30-50
Equipment	2-20
Vehicles	3-10

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### D <u>Assets, Liabilities and Fund Equity</u> (Continued)

<u>Due to Other Governments</u> – Due to other governments represents taxes and other revenues collected by the County and payments for services which will be remitted to other governments.

<u>Trusts Payable</u> – Trusts payable represent amounts due to others which are held by various County officials in fiduciary capacities until the underlying legal matters are resolved.

<u>Deferred Revenue</u> – Although certain revenues are measurable, they are not available Available means collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue in the governmental fund financial statements represents the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue consists of property tax receivable and other receivables not collected within 60 days after year end

Deferred revenue in the Statement of Net Assets consists of succeeding year property tax receivable that will not be recognized as revenue until the year for which it is levied

Compensated Absences – County employees accumulate a limited amount of earned but unused vacation and sick leave hours for subsequent use or for payment upon termination, death or retirement. A liability is recorded when incurred in the government-wide and fiduciary fund financial statements. A liability for these amounts is reported in governmental fund financial statements only for employees that have resigned or retired. The compensated absences liability has been computed based on rates of pay in effect at June 30, 2007. The compensated absences liability attributable to the governmental activities will be paid primarily by the General and Secondary Roads Funds.

<u>Long-term Liabilities</u> – In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Assets Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the governmental fund financial statements, the face amount of debt issued is reported as other financing sources. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

<u>Fund Equity</u> – In the governmental fund financial statements, reservations of fund balance are reported for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change

#### E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2007, disbursements did not exceed the amounts budgeted.

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 2: CASH AND POOLED INVESTMENTS

The County's deposits in banks at June 30, 2007 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of lowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The County is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Supervisors; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

Interest Rate Risk – The County's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) in instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days but the maturities shall be consistent with the needs and use of the County.

The County's funds are all deposited in financial institution depository accounts.

Pooled investments include certificates of deposit.

#### NOTE 3: INTERFUND TRANSFERS

The detail of interfund transfers for the year ended June 30, 2007 is as follows:

<u>Transfer to</u>	Transfer from	<u>Amount</u>
General	Special Revenue: Maribah Reubel	\$ 3,226
Special Revenue: Secondary Roads	Special Revenue: Rural Services	462,048
	Total	\$ <u>465,274</u>

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 4: CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2007 was as follows:

		Balance Beginning of <u>Year</u>	Increas and <u>Transf</u>		Decreases and <u>Transfers</u>	Balance End of <u>Year</u>	
Governmental Activities: Capital assets not being depreciated: Land	\$	1,179,587 <u>273,581</u>	\$	- { 7,03 <u>0</u>	- 233,62 <u>2</u>	\$ 1,179,587 106,989	
Construction in progress  Total capital assets not being  depreciated		1,453,168		7,03 <u>0</u>	233,622	1,286,576	<del>-</del>
Capital assets being depreciated: Buildings and improvements Equipment and vehicles Infrastructure Total capital assets being		2,922,044 3,966,753 5,946,903	83	- 5,196 6 <u>,922</u> 2,118	129,294 	2,922,04 4,152,65 <u>6,783,82</u> 13,858,52	5 <u>5</u>
depreciated  Less accumulated depreciation for:		<del>-</del>		2,043	120,254	1,429,31	
Buildings and improvements Equipment and vehicles Infrastructure		1,347,268 1,907,516 <u>382,999</u>	27	2,043 3,400 <u>0,709</u>	106,929	2,073,98 	7
Total accumulated depreciation		3,637,783	_ 69	6,152	<u>106,929</u>	4,227,00	<u>16</u>
Total capital assets being depreciated, net		9,197,917	45	5 <u>.966</u>	22,365	<u>9,631,5</u> 1	<u>8</u>
Governmental activities capital assets, net	\$	<u>10,651,085</u>	\$ <u>52</u>	22,996	\$ <u>255,987</u>	\$ <u>10,918,09</u>	<u>34</u>
Depreciation expense was charged to t	he f	following functio	ns:				
Governmental Activities: Public safety and legal services Physical health and social services Mental health County environment and education Roads and transportation Governmental services to residents Administration			5	46,269 25,776 5,129 6,966 74,214 32,340 <u>5,458</u>			
Total depreciation expense - Governmental activities			\$ <u>6</u>	96 <u>,152</u>			

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 5: DUE TO OTHER GOVERNMENTS

The County purchases services from other governmental units and also acts as a fee and tax collection agent for various governmental units. Tax collections are remitted to those governments in the month following collection. A summary of amounts due to other governments is as follows:

<u>Fund</u>	Collect Delit	ces and ions and nquent ty Taxes	eeding Year perty Taxes	<u>Total</u>
General	\$	9,574	\$ 	\$ 9,574
Special Revenue: MH-DD Services Secondary Roads	=	54,092 1,076 55,168	<u>-</u>	54,092 1,076 55,168
Trust and Agency: Townships County Assessor Schools Area school Corporations Empowerment Board TANF Empowerment Board County Hospital County Hospital Ambulance E-911 Auto License and Use Tax Drainage Districts All other		2,668 61,812 107,072 4,827 22,514 270,280 98,651 19,829 122,367 183,012 117,300 137,858 37,196 ,185,386	104,140 63,753 3,387,792 162,872 487,659 629,936 53,638	106,808 125,565 3,494,864 167,699 510,173 270,280 98,651 649,765 176,005 183,012 117,300 137,858 161,856 6,199,836
	\$ <u>1</u>	,250 <u>,128</u>	\$ <u>5,014,450</u>	\$ <u>6,264,578</u>

#### NOTE 6: CHANGES IN LONG-TERM LIABILITIES

A summary of changes in long-term liabilities for the year ended June 30, 2007 is as follows:

	Capital Lease Purchase Agreement	Lia L Pos	stimated ability for Landfill stclosure <u>re Costs</u>	npensated bsences	<u>Total</u>
Balance – Beginning of year Increases Decreases	\$ - 117,817 <u>41,279</u>	\$	270,000 - <u>15,000</u>	\$ 124,950 129,687 <u>124,950</u>	\$ 394,950 247,504 <u>181,229</u>
Balance – End of year	\$ <u>76,538</u>	\$	<u>255,000</u>	\$ 129,687	\$ <u>461,225</u>
Due within one year	\$ <u>37,300</u>	\$	<u>15,000</u>	\$ <u>129,687</u>	\$ <u>181,987</u>

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 6: CHANGES IN LONG-TERM LIABILITIES (Continued)

#### Capital Lease Purchase Agreements

The County has entered into capital lease purchase agreements to lease a vehicle with a historical cost of \$117,817. The following is a schedule of the future minimum lease payments, including interest at a rate of 5 199% per annum, and the present value of net minimum lease payments under the agreements in effect at June 30, 2007:

 Year

 Ending

 June 30,

 2008
 \$ 41,279

 2009
 41,279

 Total minimum lease payments
 82,558

 Less amount representing interest
 6,020

Present value of net minimum lease payments \$ 76.538

Payments under capital lease purchase agreements totaled \$41,279 for the year ended June 30, 2007.

#### Postclosure Care Costs

To comply with Federal and State regulations, the County is required to perform certain maintenance and monitoring functions at its landfill site for 30 years after closure. Although postclosure care costs will be paid only near or after the date that the landfill stops accepting waste, the County reports a portion of these postclosure care costs as a liability based on landfill capacity used as of each balance sheet date. The \$255,000 reported as estimated liability for landfill postclosure care costs at June 30, 2007 represents the cumulative amount reported to date based on the use of 100 percent of the estimated capacity of the landfill. This amount is based on what it would cost to perform all postclosure care during the year ended June 30, 2007. The County closed the landfill in 1994. Actual costs may be higher due to inflation, changes in technology, or changes in regulations.

State regulations require solid waste landfills to demonstrate financial responsibility for the costs of postclosure care. The County established a designated sinking fund for the annual cost of monitoring the closed landfill which is being funded by an annual assessment of \$17,600 to the participating members of the landfill, including the County. Any future excess of monitoring expenditures over the annual assessment will be added to the following year's assessment to the participating members.

#### NOTE 7: PENSION AND RETIREMENT BENEFITS

The County contributes to the lowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Most regular plan members are required to contribute 3.70% of their annual covered salary and the County is required to contribute 5.75% of covered salary. Certain employees in special risk occupations and the County contribute an actuarially determined contribution rate. Contribution requirements are established by state statute. The County's contribution to IPERS for the years ended June 30, 2007, 2006 and 2005 were \$125,038, \$130,603 and \$119,840, respectively, equal to the required contributions for each year.

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 8: RISK MANAGEMENT

Van Buren County, lowa has entered into an agreement, as allowed by Chapter 331.301 of the Code of lowa, to become a member in a local government risk pool to protect the County against tort liability, injuries to employees and other risks associated with County operations. The risk pool was created for the purposes of providing and maintaining self-insurance benefits on a group basis substantially at cost. There have been no reductions in insurance coverage from prior years.

Each member County is responsible for the payment of member contributions to the risk pool on an annual basis. Member contributions to the risk pool are recorded as expenditures from the operating funds at the time of payment to the risk pool. In the event of payment of any loss by the risk pool, the risk pool is subrogated to the extent of such payment to all the rights of the member County against any person or other entity legally responsible for damages for said loss, and in such event, the member County is responsible for rendering all reasonable assistance, other than pecuniary assistance, to affect recovery.

The risk pool is responsible for paying the premiums on the insurance policies when due; to pay claims in accordance with the various coverages and to make other payments as required by applicable law; to establish and accumulate a reserve or reserves in amounts which are deemed advisable or required by law to carry out the purposes of the risk pool; and to pay all reasonable and necessary expenses for administering the risk pool and fund.

The County's property and casualty contributions to the risk pool are recorded as expenditures from its operating funds at the time of payment to the risk pool. The County's annual contributions to the Pool for the year ended June 30, 2007 were \$203,802

Initial risk of loss for the self-insured coverage is retained by the risk pool. The risk pool obtained a reinsurance policy for the year ended June 30, 2007, which covers exposures of specific losses in excess of \$350,000 per occurrence up to the statutory limits for workers' compensation, including the retention of the pool, and in excess of \$250,000 per occurrence with excess of \$1,000,000, including the retention of the pool, for general liability. The policy obtained for the year ended June 30, 2007, covered exposures of \$350,000 and \$250,000, respectively, up to the above stated maximums including retention of the pool. The risk pool fund records a liability for unpaid claims based on estimates for the costs of individual cases of losses and claims reported to year end, plus a provision for losses incurred but not yet reported. The estimates are based on the experience of similar organizations as determined by Arthur J. Gallagher and Co., the pool's service agent. At June 30, 2007, the risk pool fund reported a surplus of pool assets over liabilities

Member Counties retain the risk of claims, if any, exceeding maximum reinsurance coverages and the amount of surplus maintained in the risk pool, by means of an assessment that would be charged to the member County in addition to the premium contributions. As of June 30, 2007, settled claims have not exceeded the risk pool or reinsurance company coverage since commencement of the risk pool.

Initial membership into the risk pool is for a mandatory three year period. Subsequent to the initial term, a member County may withdraw at the end of any given fiscal year. The initial membership period for Van Buren County, lowa commenced July 1, 1987 and ended June 30, 1990

The County also carries commercial insurance purchased from other insurers for coverage associated with an employee blanket bond. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years

#### NOTE 9: CONSTRUCTION COMMITMENT

The County has entered into contracts totaling \$322,110 for various secondary roads projects. As of June 30, 2007, no amounts have been incurred against these contracts. The balance on the project remaining at June 30, 2007 (\$322,110) will be paid as work on the projects progress

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 10: COUNTY CARE FACILITY

The County has an agreement with Center Village, Inc. which allows Center Village, Inc. to manage and operate the Van Buren County Care Facility. The County leases the Care Facility site to Center Village, Inc. at no cost. The current agreement will remain in force until June 30, 2007.

#### REQUIRED SUPPLEMENTARY INFORMATION

# BUDGETARY COMPARISON SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN BALANCES BUDGET AND ACTUAL (CASH BASIS) - ALL GOVERNMENTAL FUNDS REQUIRED SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2007

	-	Governmental Fund Types Budgeted Amounts Actual Original Final						Final to Actual Variance
RECEIPTS:		<u>Actual</u>		Ongmai		<u>i II I (6)</u>		variation
Property and other County tax	\$	2,203,214	\$	2,130,694	\$	2,216,694	\$	(13,480)
Interest and penalty on property tax	,	30,386	·	30,510		30,510		(124)
Intergovernmental		3,316,336		3,330,791		3,467,791		(151,455)
Licenses and permits		12,020		14,250		14,250		(2,230)
Charges for service		200,157		217,960		217,960		(17,803)
Use of money and property		161,731		120,450		120,450		41,281
Miscellaneous		144,285		79,860		<u> 165,860</u>		(21,575)
Total receipts		6,068,129		5,924,515		6,233,515		<u>(165,386</u> )
DISBURSEMENTS:								
Public safety and legal services		901,836		944,619		944,619		42,783
Physical health and social services		424,030		373,280		450,270		26,240
Mental health		523,733		572,346		572,346		48,613
County environment and education		514,132		372,323		565,323		51,191
Roads and transportation		2,710,795		2,735,000		2,735,000		24,205
Governmental services to residents		263,804		269,127		273,127		9,323
Administration		537,334		557,571		579,571		42,237
Non-program		385		3,500		3,500		3,115
Capital projects		384,495	<u>730,000</u> <u>730</u>			730,000		<u>345,505</u>
Total disbursements		6,260,544	6,557,766			6,853,756		593,212
Excess (deficiency) of receipts								
over (under) disbursements		(192,415)		(633,251)		(620,241)		427,826
Other financing sources, net		9,892		6,100		6,100		3,792
Excess (deficiency) of receipts and other								
financing sources over (under) disbursements and other financing uses		(182,523)		(627,151)		(614,141)		431,618
BALANCE - Beginning of year		2,392,872		2,264,428		2,392,873		(1)
BALANCE - End of year	\$	2,210,349	\$	1,637,277	5	1,778,732	9	431,617

# BUDGET TO GAAP RECONCILIATION REQUIRED SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2007

	Governmental Funds						
	Modified Accrual Accrual <u>Cash Basis</u> <u>Adjustments</u> <u>Basis</u>						
Revenues Expenditures Net Other financing sources, net Beginning fund balances	\$ 6,068,129 \$ (229,525) \$ 5,838,604 6,260,544 217,350 6,043,194 (192,415) (12,175) (204,590) 9,892 16,925 26,817 2,392,872 770,665 3,163,537						
Ending fund balances	\$ 2,210,349 \$ 775,415 \$ <u>2,985,764</u>						

## NOTES TO REQUIRED SUPPLEMENTARY INFORMATION - BUDGETARY REPORTING YEAR ENDED JUNE 30, 2007

This budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund

In accordance with the Code of Iowa, the County Board of Supervisors annually adopts a budget on the cash basis following required public notice and hearing for all funds except blended component units and Agency Funds, and appropriates the amount deemed necessary for each of the different County offices and departments. The budget may be amended during the year utilizing similar statutorily prescribed procedures. Encumbrances are not recognized on the cash basis budget and appropriations lapse at year end.

Formal and legal budgetary control is based upon 10 major classes of expenditures known as functions, not by fund. The 10 functions are: public safety and legal services, physical health and social services, mental health, county environment and education, roads and transportation, governmental services to residents, administration, non-program, debt service and capital projects. Function disbursements required to be budgeted include disbursements for the General Fund, the Special Revenue Funds, the Debt Service Fund and the Capital Projects Fund. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregate function level, not by fund. Legal budgetary control is also based upon the appropriation to each office or department. During the year, two budget amendments increased budgeted disbursements by \$295,990. The budget amendments are reflected in the final budgeted amounts.

In addition, annual budgets are similarly adopted in accordance with the Code of Iowa by the appropriate governing body as indicated: for the County Extension Office by the County Agricultural Extension Council, for the County Assessor by the County Conference Board, for the E911 System by the Joint E911 Service Board and for Emergency Management Services by the County Emergency Management Commission.

#### OTHER SUPPLEMENTARY INFORMATION

## COMBINING BALANCE SHEET NONMAJOR SPECIAL REVENUE FUNDS JUNE 30, 2007

		Solid Waste <u>Planning</u>		REAP Recorder's Funds			Indian Creek <u>Watershed</u>		Solid Waste Closure
ASSET	<u>'S</u>								
Cash and pooled inves	tments	\$	13,294	\$ 20,129	\$	12,228	\$	72,778	\$ 5,000
Receivables: Accounts Accrued interest			<u>-</u>	<u>25</u>		143 14		-	
	TOTAL ASSETS	\$	13,294	\$ 20,154	\$	12,385	\$	72,778	\$ 5,000
LIABILITIES AND FL	IND BALANCES								
LIABILITIES: Salaries and benefit	s payable	\$		\$ 254	\$	<u>-</u> _	\$		\$ 
Total liabilities				254					
FUND BALANCES: Unreserved, reporte	ed in:								
Special revenue t Total fund balar			13,294 13,294	19,900 19,900		12,385 12,385		72,778 72,778	5,000 5,000
	OTAL LIABILITIES FUND BALANCES	\$	13,294	\$ 20,154	\$	12,385	\$	72,778	\$ 5,000

#### Schedule 1

	Meribah Ruebel <u>Trust</u>		Laura Daughrity <u>Trust</u>	(	Conservation Land <u>Acquisition</u>	<u>Total</u>
\$	157,838	\$	11,206	\$	20,421	\$ 312,894
	<u>-</u>		<u>-</u>		50 19	193 58
\$	157,838	\$	11,206	\$	20,490	\$ 313,145
\$		\$		\$		\$ 254
						254
-	157,838 157,838		11,206 11,206		20,490 20,490	312,891 312,891
\$	<u> 157,838</u>	\$	11,206	\$	20,490	\$ 313,145

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR SPECIAL REVENUE FUNDS YEAR ENDED JUNE 30, 2007

	Solid Waste Planning	REAP <u>Fund</u>	Recorde <u>Funds</u>		Indian Creek <u>Watershe</u>	Solid Waste <u>Closure</u>	
REVENUES: Intergovernmental Charges for service Use of money and property Miscellaneous Total revenues	\$ 1,502 - - - - 1,502	\$ 10,889 - 285 - 11,174	\$ 1,76 15 	52 54 	76	<u>-</u>	- - - - -
EXPENDITURES: Operating: County environment and education Capital projects Total expenditures		3,824 2,118 5,942		-  		- - -	- - -
Excess of revenues over expenditures	1,502	5,232	1,9	16	76	35	-
Other financing sources (uses): Operating transfer out		-	<del></del>	<u>-</u>			
Net change in fund balances	1,502	5,232	1,9	16	7	<b>6</b> 5	-
Fund balances - Beginning of year	11,792	14,668	10,4	<u>169</u>	72,0	<u>13</u>	5,000
Fund balances - End of year	\$ 13,294	\$ <u>19,900</u>	\$12,3	38 <u>5</u>	\$72,7	<u>78</u> 5	5,000

Meribah Ruebel <u>Trust</u>	Laura Daughrity <u>Trust</u>	Conservation Land <u>Acquisition</u>	<u>Total</u>
\$ 4,757 46 4,803	\$ - 300 	\$ 159 13,858 14,017	\$ 13,156 1,762 5,655 13,904 34,477
- - -	- - -	2,664 2,664	3,824 4,782 8,606
4,803	300	11,353	25,871
(3,226)			(3,226)
1,577	300	11,353	22,645
156,261	10,906	9,137	290,246
\$ 157,838	\$11,206	\$ 20,490	\$ 312,891

# COMBINING SCHEDULE OF FIDUCIARY ASSETS AND LIABILITIES AGENCY FUNDS JUNE 30, 2007

			County Offices					
				County Recorder	County Sheriff	<u>C</u>	County conservation	
<u> </u>	ASSETS							
Cash and pooled investments: County Treasurer Other County officials Receivables:			\$	7,580	\$ - 14,336	\$	- 11,603	
Accounts receivable Property tax: Delinquent Succeeding year Accrued interest				- - -	- - -		- - - -	
Due from other governments Prepaid expenses						•	<u>-</u>	
		TOTAL ASSETS	\$	7,580	\$ <u>14,336</u>	\$	11,603	
<u>L1.</u>	ABILITIES							
Accounts payable Due to other governments Trusts payable			\$	7,580 	\$ - - 14,336	\$	- - 11,603	
		TOTAL LIABILITIES	\$	7,580	\$ <u>14,336</u>	\$	11,603	

### Schedule 3

<u>E-911</u>	Emergency Managemen <u>Services</u>	anagement Drainage E		mpowerment <u>Board</u>	TANF mpowerment <u>Board</u>	County <u>Hospital</u>	Property Tax <u>Agency</u>		
\$ 173,995	\$ 8,155 -	\$ 137,850 -	\$	360,252 -	\$	128,257	\$	16,227 -	\$ 5,280 -
3,418	-	-		152		-		-	<u></u>
- 340 5,454	- - - 706	- - 8 -		- - 843 -		- 289 -		3,602 629,936 - -	4 695 - -
\$ 183,207	\$ 8,861	\$ <u>137,858</u>	\$	361,247	\$	128,546	\$	649,765	\$ 5,979
\$ 195 183,012	\$ 663 8,198		\$	90,967 270,280	\$	29,895 98,651 	\$	649,765 	\$ 5,979 
\$ 183,207	\$ 8,861	\$ 137,858	\$	361,247	\$	128,546	\$	649,765	\$ 5,979

# COMBINING SCHEDULE OF FIDUCIARY ASSETS AND LIABILITIES AGENCY FUNDS JUNE 30, 2007

	]	<u>Fownships</u>	nips <u>Corporations</u> <u>Schools</u>		Area <u>School</u>		County <u>Assessor</u>		
<u>ASSETS</u>									
Cash and pooled investments: County Treasurer Other County officials Receivables:	\$	2,453	\$	13,852 -	\$ 87,886 -	\$	3,896 -	\$	56,955 -
Accounts receivable		-		-	<u></u>		-		319
Property tax: Delinquent Succeeding year Accrued interest		215 104,140 -		8,662 487,659	19,186 3,387,792 -		931 162,872		364 63,753 -
Due from other governements Prepaid expenses		<u>-</u>		<u> </u>					5,980
TOTAL ASSETS	\$	106,808	\$	510,173	\$ 3,494,864	\$	167,699	\$	127,371
<u>LIABILITIES</u>									
Accounts payable Due to other governments Trusts payable	\$	106,808	\$	510,173 	\$ 3,494,864	\$	167,699 ———	\$	1,806 125,565
TOTAL LIABILITIES	\$	106,808	\$	510,173	\$ 3,494,864	\$	167,699	\$	127,371

### Schedule 3 - (Continued)

	Agriculture Extension Education	Special Appraisers	County Hospital mbulance	Auto License and Use <u>Tax</u>	<u> </u>	Special <u>Assessments</u>	ļ	Tax Sale Redemption <u>Trust</u>	( A	Anatomical Gift Public Awareness and ansportatio	<u>n</u>	<u>Total</u>
\$	1,088	\$ 1,734	\$ 122,060	\$ 117,300	\$	2,292	\$	9,602	\$	10	\$	1,249,144 33,519
	-	· -	-	-		-		-		-		3,889
	253 44,202 - -	460 80,458 - -	307 53,638 - -	- - -		-		- - - -		- - - -		33,984 5,015,145 1,480 6,160 5,980
9	45,543	\$ 82,652	\$ 176,005	\$ 117,300	\$	2,292	9	9,602	\$	10	\$	
Ç	\$ - 45,543 	\$ 82,652 	\$ 176,005 	\$ 117,300	\$	2,292	Ş	9,602 	\$	10	\$	123,526 6,199,836 25,939
:	\$ 45,543	\$ 82,652	\$ 176,005	\$ 117,300	\$	2,292	ç	\$ 9,602	\$	10	\$	6,349,301

## COMBINING SCHEDULE OF CHANGES IN FIDUCIARY ASSETS AND LIABILITIES AGENCY FUNDS YEAR ENDED JUNE 30, 2007

		_		
	County	County	County	
	Recorder	<u>Sheriff</u>	<u>Conservation</u>	<u>E-911</u>
ASSETS AND LIABILITIES				
Balances beginning of year	\$5,967	\$ 25,442	\$10,310	\$ <u>135,818</u>
Additions:				
Property and other County tax	-	-	-	-
State tax credits	-	-	-	-
E911 surcharge	-	-	-	44,748
E911 payments	-	-	-	41,478
School ready children	-	-	-	_
Child care and development	-	-	-	-
Office fees and collections	52,485	4,010	83,809	-
Auto licenses, use tax and postage	-	-	-	-
Assessments	-	-	-	-
Interest income	-	-	-	2,952
Trusts	-	277,013	-	
Miscellaneous				<u>396</u>
Total additions	52,485	281,023	83,809	89,574
Deductions:				
Agency remittances:				
To other funds	50,872	4,489	22,840	-
To other governments	-	2,035	<del>-</del>	42,185
Trusts paid out		<u> 285,605</u>	59,676	
Total deductions	50,872	<u>292,129</u>	82,516	42,185
Balances end of year	\$ 7,580	\$ 14,336	\$11,603	\$ 183,207

### Schedule 4

	mergency anagement <u>Services</u>		Orainage <u>Districts</u>	E	mpowerment <u>Board</u>	1	TANF Empowerment <u>Board</u>		County <u>Hospital</u>	Property Tax <u>Agency</u>
\$_	1,197	\$_	134,558	\$_	234,123	\$	253,653	\$ .	633,861	\$ 6,265
	-		-		-		-		601,955	5,590
	<u>-</u>		-		-		-		49,778	62
	12,802		-		-		-		_	-
	_		-		- 641,978		<del>-</del>		- -	_
	-		<u>-</u>		-		131,960		_	-
	_		_		-		<del>-</del>		-	-
	-		_		-		-		-	-
			2,599		-		-		-	-
	-		4,916		8,907		5,336		-	-
	-		-		-		-		-	-
		-		_			20			
	12,802	-	7,515	-	650,885		137,316		651,733	5,652
	- 5,138		- 4,215		523,761		- 262,423		635,829	5,938
	-						-			
	5,138		4,215		523,761		262,423		635,829	5,938
\$	8,861	\$	137,858	\$	361,247	\$	128,546	\$	649,765	\$ 5,979

## COMBINING SCHEDULE OF CHANGES IN FIDUCIARY ASSETS AND LIABILITIES AGENCY FUNDS YEAR ENDED JUNE 30, 2007

ASSETS AND LIABILITIES	<u>Townships</u>	Corporations	Area <u>School</u>	County <u>Assessor</u>	
	\$103,703	\$ 497,126	\$ <u>3,421,553</u>	\$ <u>152,264</u>	\$ <u>132,064</u>
Property and other County tax State tax credits E911 surcharge E911 payments	100,111 7,693 - -	459,459 45,433 -	3,236,342 268,317 - -	156,197 11,951 - -	61,157 5,075 - -
School ready children Child care and development Office fees and collections Auto licenses, use tax and postage		-	- - -	-	2,728 -
Assessments Interest income Trusts	- -	- -	- - -	-	-
Miscellaneous Total additions	107,804	504,892	3,504,659	168,148	66,298 135,258
Agency remittances: To other funds	-	-	-	-	<u>.</u>
To other governments Trusts paid out Total deductions	104,699 	491,845 - 491,845	3,431,348 	152,713 - 152,713	139,951 
	\$ 106,808	\$ 510,173	\$ 3,494,864	\$ <u>167,699</u>	\$ <u>127,371</u>

### Schedule 4 - (Continued)

E	griculture Extension Education	Special <u>Appraisers</u>	County Hospital <u>Ambulance</u>	Auto License and Use <u>Tax</u>	Special Assessments	Tax Sale Redemption <u>Trust</u>	Anatomical Gift Public Awareness and Transportation	<u>Total</u>
\$_	42,497	\$ 66,052	\$ <u>149,193</u>	\$ 126,269	\$2,997	\$7,551	\$3	6,142,466
	42,336	77,578	51,242	-	-	-	-	4,791,967
	3,337	5,320	4,239	-	-	-	-	401,205
	-	-	-	-	-	-	-	57,550
	-	-	-	-	<del>-</del>	-	-	41,478
	-	-	-	-	-	-	-	641,978
	-	-	-	-	-	-	-	131,960
	-	-	-	<del>-</del>	-	-	-	143,032
	-	-	-	1,523,107	-	-	-	1,523,107
	-	-	-	-	7,624	-	•	10,223 22,111
	-	-	_	-	-	400.000	-	400,903
	-	-	-	-	-	123,890	47	400,903 66,761
	_		<del></del>	-	<u> </u>			
	45,673	82,898	<u>55,481</u>	<u>1,523,107</u>	7,624	123,890	47	8,232,275
								425 520
	-	<u></u>	-	57,326	_	-	2	135,529
	42,627	-	28,669	1,474,750	8,329	404.000	38	7,356,493
		66,298				121,839		533,418
	42,627	66,298	28,669	<u>1,532,076</u>	8,329	121,839	40	8,025,440
\$	45,543	\$ 82,652	\$ <u>176,005</u>	\$ 117,300	\$ 2,292	\$ 9,602	\$10	\$ 6,349,301

### SCHEDULE OF REVENUES BY SOURCE AND EXPENDITURES BY FUNCTION ALL GOVERNMENTAL FUNDS FOR THE LAST FIVE YEARS

	Modified Accrual Basis									
	_	2007		2006		2005		2004	2003	
REVENUES:				-						
Property and other County tax	\$	2,205,571	\$	2,006,201	\$	2,045,314	\$	1,913,671	\$ 1,626,591	
Interest and penalty on property tax		30,508		27,086		30,226		32,361	32,485	
Intergovernmental		3,073,145		3,064,744		2,991,029		3,001,220	3,222,742	
Licenses and permits		12,091		26,255		32,170		32,994	13,616	
Charges for service		210,902		210,593		215,606		222,555	180,490	
Use of money and property		162,548		120,763		122,058		131,740	138,998	
Miscellaneous		143,839		119,565	_	109,544	_	164,268	<u> 170,438</u>	
			_							
Total	\$	5,838,604	\$	5,575,207	\$	5,545,947	\$_	5,498,809	\$ <u>5,385,360</u>	
			-							
EXPENDITURES:										
Operating:								777.050	ф 770 400	
Public safety and legal services	\$	931,231	\$	874,495	\$	853,684	\$	777,658	\$ 776,408	
Physical health and social services		426,691		382,600		348,215		367,353	337,499	
Mental health		511,120		556,242		542,826		499,463	511,616	
County environment and education		520,941		400,799		298,893		390,250	278,938	
Roads and transportation		2,571,584		2,432,241		1,890,310		2,707,436	2,398,585	
Governmental services to residents		263,431		359,341		283,145		243,480	238,593	
Administration		543,979		480,431		490,847		541,339	485,241	
Non-program		-		-		2,376		1,617	15,762	
Capital projects		274,217		371,639		11,095		664,534	<u>734,544</u>	
			•	E 057 700	Φ.	4 701 201	\$	6 103 13N	\$ 5,777,186	
Total	\$	6,043,194	\$	5,857,788	\$	4,721,391	Φ	<u>6,193,130</u>	Ψ 3,777,100	

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Officials of Van Buren County, Iowa:

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Van Buren County, Iowa, as of and for the year ended June 30, 2007, which collectively comprise the County's basic financial statements listed in the table of contents and have issued our report thereon dated December 27, 2007. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Van Buren County, lowa's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of Van Buren County, lowa's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Van Buren County, lowa's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies and other deficiencies we consider to be material weaknesses.

A control deficiency exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects Van Buren County, lowa's ability to initiate, authorize, record, process, or report financial data reliably in accordance with U.S. generally accepted accounting principles such that there is more than a remote likelihood a misstatement of Van Buren County, lowa's financial statements that is more than inconsequential will not be prevented or detected by Van Buren County, lowa's internal control. We consider the deficiencies in internal control described in Part II of the accompanying Schedule of Findings to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood a material misstatement of the financial statements will not be prevented or detected by Van Buren County, lowa's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we believe item II-A-07 is a material weakness

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Van Buren County, lowa's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under <u>Government Auditing Standards</u>.

Comments involving statutory and other legal matters about the County's operations for the year ended June 30, 2007 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the County. Since our audit was based on tests and samples, not all transactions that might have had on impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

Van Buren County, lowa's responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusions on the County's responses, we did not audit Van Buren County, lowa's responses and, accordingly, we express no opinion on them

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of Van Buren County, lowa and other parties to whom the County may report including federal awarding agencies and pass-through entities This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Van Buren County, lowa during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

ANDERSON, LARKIN & CO. P.C.

Ottumwa, Iowa December 27, 2007

### SCHEDULE OF FINDINGS YEAR ENDED JUNE 30, 2007

#### PART I: SUMMARY OF THE INDEPENDENT AUDITOR'S RESULTS:

- (a) Unqualified opinions were issued on the financial statements.
- (b) Significant deficiencies in internal control over financial reporting were disclosed by the audit of the financial statements, including a material weakness
- (c) The audit did not disclose any non-compliance which is material to the financial statements.

#### PART II: FINDINGS RELATED TO THE FINANCIAL STATEMENTS:

#### Significant Deficiencies:

II-A-07 <u>Segregation of Duties</u> – One important aspect of internal control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. We noted that several County employees are involved with cash collections and computer data entry.

<u>Recommendation</u> – We realize that with a limited number of office employees, segregation of duties is difficult. However, the County should review its internal control procedures to obtain the maximum internal control possible under the circumstances.

Response - The internal policies will be reviewed on a regular basis.

Conclusion - Response accepted

II-B-07 <u>Time Off</u> – Although all full time County employees earn vacation time, there is currently no County policy that requires employees to take time off.

Recommendation – In an effort to increase the County's internal controls, we suggest that the County adopt a policy that requires employees to take time off

Response – We will look into adopting a policy that requires employees to take time off without sacrificing service to the community.

Conclusion - Response accepted.

<u>Instances of Non-Compliance</u>:

No matters were reported.

### PART III: OTHER FINDINGS RELATED TO REQUIRED STATUTORY REPORTING:

- III-A-07 <u>Certified Budget</u> Disbursements during the year ended June 30, 2007 did not exceed the amounts budgeted.
- III-B-07 Questionable Expenditures No expenditures that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted.
- III-C-07 <u>Travel Expense</u> No expenditures of County money for travel expenses of spouses of County officials or employees were noted
- III-D-07 <u>Business Transactions</u> No business transactions between the County and County officials or employees were noted.

### SCHEDULE OF FINDINGS YEAR ENDED JUNE 30, 2007

### PART III: OTHER FINDINGS RELATED TO REQUIRED STATUTORY REPORTING: (Continued)

- III-E-07 Bond Coverage Surety bond coverage of County officials and employees is in accordance with statutory provisions. The amount of all bonds should be periodically reviewed to insure that the coverage is adequate for current operations
- III-F-07 Board Minutes No transactions were found that we believe should have been approved in the Board minutes but were not. However, in accordance with Code of Iowa Chapter 349.18, minutes are required to be published within one week following approval. The minutes for the meetings held August 21, October 9 and December 18, 2006 and February 26, March 12 and April 19, 2007 were not published within one week of approval.

Recommendation – The Board of Supervisors should ensure all minutes are published to comply with Chapter 349 18 of the Code of Iowa

Response – We will review our current procedures and make the necessary changes to comply with the intent of Chapter 349.18.

Conclusion - Response accepted

- III-G-07 Deposits and Investments No instances of non-compliance with the deposit and investment provisions of Chapters 12B and 12C of the Code of Iowa and the County's investment policy were noted
- III-H-07 Resource Enhancement and Protection Certification The County properly dedicated property tax revenue to conservation purposes as required by Chapter 455A 19(1)(b) of the Code of lowa in order to receive the additional REAP funds allocated in accordance with subsections (b)(2) and (b)(3).
- III-I-07 County Extension Office The County Extension Office is operated under the authority of Chapter 176A of the Code of lowa and serves as an agency of the State of Iowa This fund is administered by an Extension Council separate and distinct from County operations and, consequently, is not included in Exhibits A or B.

Disbursements during the year ended June 30, 2007 for the County Extension Office did not exceed the amount budgeted